

**MINUTES**  
**ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM**  
**BOARD OF TRUSTEES MEETINGS**

Wednesday, July 20, 2022

1:00 pm

**DRAFT**

**PRESENT**

Trustees

Gary Johnson, Chair

Steve Beckett

Joan Brodsky

Jessica Harris

Kathryn Harris

Melinda Spitzer Johnston

Jason Lesniewicz

Dan Monroe (absent)

Martin Sandoval (absent)

Eunice Santos (absent)

Tiffany Mathis

Guests

Staff

Christina Shutt, Executive Director

Melissa Coultas, Chief of Staff

Toby Trimmer, Chief Operating Officer

Dave Kelm, General Counsel, Ethics Officer, FOIA Officer

Hannah Ross, Executive Assistant

Brett Cox, Chief Fiscal Officer

Patty Knepler, Director of Marketing and Guest Experience

Lance Tawzer, Director of Exhibits and Shows

## **Public Comment**

No public comment

## **Consent Items**

Minutes from April 20, 2022, Public Meeting

*Trustee Kathryn Harris motioned to approve April 20, 2022, public meeting minutes. Trustee Tiffany Mathis seconded the motion. The minutes were unanimously approved.*

## **Report of the Chairman**

The Chairman welcomed the board, and members gave their condolences to Lincoln scholars Wayne Whalen and Dick Hart.

## **Executive Director Report**

The ALPLM previously submitted our core documents for the accreditation process. The AAM had minor revisions to some of our documents.

The Governor has signed SB302.

As the ALPLM focuses this year on deepening our community engagement, we have recently hosted events like the swearing-in ceremony of the Honorable Lisa Holder White and participating in Juneteenth. We have also partnered with SCVB to join in their **History Happens Here** shuttle.

In union square park, we are hosting a tribute Beatles reunion concert, our second annual Back to School Bash, and developing our heritage garden.

The ALPLM continues to work towards sustainability and has assembled a team to start on a plan globally and locally.

## **Chief of Staff Report**

The Director of Research and Interpretation started his tenure, and the HR department will add a new staff member to their team.

We have been working on expanding our internship opportunities and establishing new partnerships for this expansion.

The roofing project is still underway, and a large portion of the museum has been painted.

On September 29<sup>th</sup>, the ALPLM is officially unveiling our nursery room.

### **Chief Operating Officer**

The library services team has been working on various grants and FY23 procurements.

The nitrate microfilm has been moved to California to be digitized and disposed of.

Per the foundation's request, the audit of the Taper collection is complete.

October 6th and 7th is our Illinois History Conference hosted in the library.

The ALPLM continues to participate in **History Happy Hour** at a local brewery.

### **Chief Legal Officer report**

The GA amended the revolving door section of the ethics act. The H list has expanded due to the changes.

We have received all funds held by our former foundation. These funds are now held in the ALPLM's trust fund.

The only outstanding business we have with the former foundation is the Taper loan which expires October 31, 2022.

### **Chief Fiscal Officer report**

The ALPLM is finishing up with FY22 with various streams of revenue.

The fiscal team has a new team member dedicated to procurement which will help increase our FY23 revenue.

On November 10<sup>th</sup>, the ALPLM will partner with CMS to host a vendor symposium in the library.

### **Public Information Officer**

The ALPLM got great coverage by hosting Justice Holder White's swearing-in ceremony and the Emancipation Proclamation shown in the library this year.

The institution is doing a better job of making these special artifacts an event and adding excitement and urgency when showcasing them.

### **Director of Exhibits and Shows**

The ALPLM partnered with UIS and the Art Association on a grant where artists showcase pieces inspired by Lincoln's legacy to be displayed at each location.

Recently, the team installed ghost cue cases with a community response theme.

There is significant progress made in the attic youth space.

The exhibits team is heavily involved in putting together the nursing room.

The tech team is working on making updates to union theater.

### **Director of Marketing and Guest Experience**

The ALPLM welcomed 80,000 visitors to the museum in the first two quarters and 268 groups in May.

We continue working on our Abe for All, Museums for All, and Abe Appreciation programs.

The Team Lincoln membership program has over 500 members.

The ALPLM won the 2022 travelers choice award from trip advisor for being in the top 10% of attractions worldwide.

### **New Business**

#### **1. Discussion and Vote of Collections Policy Amendments**

*Trustee Steve Beckett motioned to approve the amendment to the Collections Policy. Trustee Joan Brodsky seconded the motion. The motion was unanimously approved.*

#### **2. Discussion and vote of FY23 Hostick Spending Plan**

*Trustee Tiffany Mathis motioned to approve the Hostick Spending Plan. Trustee Kathryn Harris seconded the motion. The motion was unanimously approved.*

#### **3. Discussion and Vote of the FY23 ALPLM Public Trust Fund Spending Plan**

*Trustee Tiffany Mathis motioned to approve the FY2023 ALPLM Public Trust Fund Spending Plan. Trustee Kathryn Harris seconded the motion. The motion was unanimously approved.*

#### **4. Discussion and Vote FY23 Library Fee Schedule**

*Trustee Tiffany Mathis motioned to approve the FY23 Library fee schedule. Trustee Kathryn Harris seconded the motion. The motion was unanimously approved.*

#### **5. Discussion and Vote of 2023 Meeting Dates**

The proposed meeting dates for 2023 are January 18, April 19, July 19, and October 18. The location is to be determined.

*Trustee Tiffany Mathis motioned to approve the proposed 2023 meeting dates. Trustee Jessica Harris seconded the motion. The motion was unanimously approved.*

*Trustee Steve Beckett made the motion to go into closed session. Trustee Tiffany Mathis seconded the motion. The motion was unanimously approved.*

*Meeting went into closed session at 2:36pm*