

MINUTES
ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM
BOARD OF TRUSTEES MEETINGS

Wednesday, October 20, 2022

9:30am

DRAFT

PRESENT

Trustees

Gary Johnson, Chair

Steve Beckett

Joan Brodsky

Jessica Harris

Kathryn Harris

Melinda Spitzer Johnston

Jason Lesniewicz (absent)

Dan Monroe

Martin Sandoval

Eunice Santos (absent)

Tiffany Mathis

Guests

Staff

Christina Shutt, Executive Director

Melissa Coultas, Chief of Staff

Toby Trimmer, Chief Operating Officer

Dave Kelm, General Counsel, Ethics Officer, FOIA Officer

Hannah Ross, Executive Assistant

Brett Cox, Chief Fiscal Officer

Patty Knepler, Director of Marketing and Guest Experience

Chris Wills, Public Information Officer

Public Comment

No public comment

Consent Items

Minutes from July 20, 2022, Public Meeting

Trustee Steve Beckett motioned to approve July 20, 2022, public meeting minutes. Trustee Kathryn Harris seconded the motion. The minutes were unanimously approved.

Report of the Chairman

The Chairman welcomed the board, and members gave their condolences to Lincoln scholars and history supporters John Rowe and Cullom David.

Executive Director Report

Earlier this month, we passed our core documents stage for museum accreditation.

The ALPLM is preparing for the final run of the *Stories of Survival* exhibit ending the second week in January 2023. The new exhibit will open in March 2023.

We opened our nursing suite with a great event and media coverage.

We will be participating in the Memorial downtown Holiday Walks again this year and will be free to the public on Wednesday and Saturday nights during December.

Chief of Staff report

Since the last board meeting, the ALPLM has onboarded several new employees in many departments. Former employee, Ralph Miller, is temporarily filling in as our Director of Facilities. We are conducting interviews for the Development Director position.

The ALPLM is preparing for AFSCME master contract negotiations and the FY24 budget.

We are working closely with the Governor's office to update our DEI plan.

The ALPLM is working on updating our parking garage to an electronic payment system.

Chief Operating Officer report

The education department continues its community outreach and programs that offer CPDU credits.

In the library department, several of our paintings had condition surveys done on them. All the Lincoln portraits were in good condition. The department continues working on our 3D scanning project and preparing for the Taper collection transfer.

Chief Legal Officer report

Please complete Ethics training by the end of November.

By October 31st, the Taper collection will transition from the ALPLM to the Lincoln Presidential Foundation. They have hired a consultant that will be at the ALPLM for three days packing and removing the collection. The Foundation didn't provide information about where the artifacts will go or where they will be stored. Our staff has been diligently working with them to ensure our end of the loan agreement, and our care for those artifacts extends until the last day they are here. We are very proud of the professionalism of our staff during this removal process.

Chief Fiscal Officer report

The fiscal team closed out FY22 which ended in July. The team is working on budget requests for FY24.

The ALPLM has gone live with online payments. With online payments, we can accept payments on our website for donations, library services, and venue rentals.

The fiscal team is now fully staffed with the addition of Jo Barnhart and intern Ezekiel.

Public Information Officer report

The ALPLM receives positive coverage of the nursery room and the Jason Benetti event. One of our social media posts of a Lincoln quote went viral.

Director of Research and Interpretation report

The Illinois History Conference last week had 157 attendees, eight vendors, and two keynote speakers.

The research department is working on changeouts to replace the Taper artifacts in the Treasure's gallery.

Saturday, we hosted a program titled *Date with a Document* for teachers using primary sources.

The Ghost cue's current changeout is devoted to The Divine Nine sororities.

Director of Marketing and Guest Experience report

Our visitation numbers continue to increase, with buses being 30% of our annual visits. The ALPLM has 173 groups booked through the end of the year.

The ALPLM welcomed 465 families with our *Museums for All* program.

Team Lincoln is coming up on its first year with 654 memberships sold.

New Business

1. Discussion & Vote on Outgoing Loan

Trustee Jessica Harris motioned to approve the loan in principle as requested. Trustee Melinda Spitzer-Johnston seconded the motion. The motion was unanimously approved.

2. Discussion of Provisions of PA 102-955

Public Act 102-955 section 40, The ALPLM board, in consultation with the Illinois Historical Society, will develop qualifications for the State Historian. The Chairman of each board will appoint three board members to sit on the six-person subcommittee for this PA.

Trustee Steve Beckett motioned to enter executive session to discuss matters involving 5 ILCS 120/2(c)(11). The motion was unanimously approved by a roll call vote.

Meeting went into executive session at 11:20 am.

Trustee Steve Beckett motioned to adjourn the meeting. Kathryn Harris seconded the motion. Meeting adjourned at 11:52 am.